

NCS Group Leader

Position:	NCS Group Leader
Location:	West Sussex
Function:	Operations & service delivery
Sector:	Children & youth, Community, Social Care & welfare, Charity
Hours:	Full time for 4 or 8 weeks
Contract type:	Fixed Term Contract
Salary:	£19,719 pro rata

The job

A Group Leader role is to lead, inspire and develop a team of fifteen, 16-17 year-olds through the National Citizen Service programme in West Sussex.

This role is suitable for a dynamic and confident person with experience of leading groups of young people and is able to both motivate them and command their respect.

NCS is a once-in-a-lifetime opportunity open to all 16 & 17 year olds in that helps them build skills for work and life, whilst taking on new challenges and meeting new friends.

The aims of NCS are to enable young people to:

- Take on new challenges and learn new skills
- Make a difference while making new friends
- Grow in confidence and improve their CV
- Experience something new as they help out their community

Each programme takes place over 4 weeks, including 2 residential weeks and includes outdoor activities, getting to know the community, volunteer, then designing and implementing a project to make a difference to the community they live in

This is an excellent opportunity to be involved with an exciting programme which has tangible results for the young people involved. The role is demanding and fast-paced but highly rewarding. All staff who work on The NCS programme must have prior to starting work a returned enhanced Criminal Records Bureau (CRB) disclosure and two satisfactory references regarding their suitability to work with young people.

Essential Criteria

- You will need to lead, inspire and pastorally care for a team of 15 participants, ensuring their safety and assisting their personal development throughout their 2 week residential and the planning and delivery of a social action project.
- Responsible for 2 staff to deliver the programme to include a group assistant and an overseas English speaking volunteer
- Lead by example and get involved in outdoor and community volunteering activities, keeping the group motivated at all times.
- Ensure programme content is delivered and understood by the group, acting as a facilitator for your group's self development
- Build good relationships with your colleagues and participants, and act as a mentor to all
- Be able to manage a group of 16 to 17 years olds from various social backgrounds, dealing with any problems that may arise
- Facilitate the group's control of food budget and oversee/instruct food preparation for residential stays
- Help the group to devise and deliver a social action plan for the local community
- Facilitate personal development goals with the young people
- Work within the ethos of the NCS programme

You will need:

- A track record of working in a residential setting with young people from a wide variety of backgrounds
- Confidence in leading a group of fifteen 16 to 17 year olds
- Experience of delivering activities with young people
- A background of supporting and leading volunteers
- A clear understanding of Health and Safety practices
- Knowledge of relevant youth policies and legislation
- To be organised and have excellent written and oral communication skills
- Work on your own initiative and within a team
- Qualification in Youth Work or have relevant experience of working with young people

Desirable Criteria

- Community volunteering experience
- L1 in Health & Safety
- L1 in food safety and hygiene
- Emergency First Aid or first aid at work
- Level 1 or above child protection training

You must be prepared to:

- Work on 2 residential weeks (4 over night stays each week) per programme
- Attend leaders training.

Position available 2016:

NCS Group Leader	5	Sun 2nd July – 22 nd July
NCS Group Leader	6	Mon 18 th July – 12 th Aug
NCS Group Leader	6	Mon 1st Aug – 26 th Aug

These are for 4 week periods

About Concordia

Concordia was founded as a charity in 1943 with the aim of recruiting British volunteers to pick fruit and crops as part of the war effort. 70 years on, and we have grown considerably. Whilst we are still very much a non-profit organisation, we are now internationally recognised, providing workers and volunteers from over 50 nations with placements in the UK and abroad.

Closing date for application: Wednesday 24th February 2016

For an application form contact: NCS.admin@concordiavolunteers.org.uk

Send Application form,
CV and x2 references to: NCS.admin@concordiavolunteers.org.uk

Compulsory paid training:

- 2 day and 1 overnight residential dates to be confirmed
- 1 day briefing 2 weeks prior to delivery
- 1 day de-brief on the Monday following the end date of the project